# A2: MONDAY GROUP #1 - AGENDA

Specifics

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | 07/04/2022 | Start | 17:00 | End | 17:25 |
| **Room** | **Teams** | **Chair** | **Gabriel Jones** | **Minutes** | **Jack Gale** |

Attendees

|  |  |  |
| --- | --- | --- |
| Gabriel Jones | Jack Gale | Yousef Fares |
| **Dominic Hutchinson** | **Mark Schroeder** | **Emre Altunsu** |
| **Anthony Clapp (o)** |

## Timeline

Graphical user interface

Description automatically generated with low confidence

## Checklist

Delegating requirements was a result from team members expressing their interest toward each component of the project. Undelegated work was then dispersed using the Scrum Poker method – members bid on which requirements they can complete the fastest.

|  |  |  |
| --- | --- | --- |
| Component | Who | Status |
| Team Profile | Jack Gale (poker) | In Development |
| Ideal Job | Jack Gale (poker) | In Development |
| Tools |  |  |
| Industry Data | Dominic Hutchinson (poker) | In Development |
| IT Work | Mark Schroeder, (interest)  Emre Altunsu (poker) | In Development |
| IT Technologies | Yousef Fares, (interest)  Gabriel Jones (interest) | In Development |
| Project Idea | Dominic Hutchinson (poker) | Blocked (undecided) |
| Design |  |  |

# Requirements

## Team Profile

Each member submits their personal profile to ‘Mast doc – Assignment 2’ on Microsoft Teams.

Personal Profile must include

* Name
* Student Number
* Email
* Background
* Hobbies
* I.T. interest
* I.T. Experience
* Personality and Learning Style results
* **Strengths and Weaknesses**

## Ideal Job

Each member submits their ideal job to ‘Master doc – Assignment 2’

## IT Work

Mark has suggested to utilise Microsoft Teams as his interview platform. Questions to ask interviewer are discussed with Emre Altunsu.

Interviewee TBC

## IT Technologies

Yousef has expressed his passion to research Machine Learning.

## Project Idea

Gabriel is excited to explore his work ‘reflections’ over the project’s life. Project will evolve after the dependencies are complete.

Dependencies

* Team Profile
* Ideal Job
* Industry Data
* IT Work
* IT Technologies

# Action Items

|  |  |
| --- | --- |
| Who | Items |
| Gabriel Jones | Post Personal Profile and Ideal Job in Master doc, include strengths and weaknesses.  Nominated to work on IT Technologies |
| Jack Gale | Nominated to work on Team Profile & Ideal Jobs |
| Yousef Fares | Post Personal Profile and Ideal Job in Master doc, include strengths and weaknesses.  Nominated to work on IT Technologies |
| Dominic Hutchinson | Post Personal Profile and Ideal Job in Master doc, include strengths and weaknesses.  Nominated to work on Industry Data\* |
| Mark Schroeder | Nominated to work on IT Work |
| Emre Altunsu | Post Personal Profile and Ideal Job in Master doc, include strengths and weaknesses.  Nominated to work on IT Work |